

Government of West Bengal
DIRECTORATE OF SCHOOL EDUCATION
Development & Planning Branch

Bikash Bhawan, 7th Floor, Salt Lake,
Kolkata - 700 091.

Memo. No. 65-Sc/DRP
SA/538/2022

Dated 13-06-2022

From: Commissioner of School Education,
West Bengal

To: 1. District Inspector of Schools (SE)
2. District Inspector of Schools (PE)
All Districts

Sub: NATIONAL AWARD TO THE TEACHERS 2022

As per notification vide Memo No. F.I - 16/2022 - NAT dated 27.5.2022 from the Ministry of Education, Department of School Education & Literacy, Govt. of India, application has been invited from the teachers for National Award to the Teachers 2022 alongwith all necessary instructions and guidelines as depicted in the website nationalawardstotheteachers.education.gov.in. Last date of registration has been mentioned as 20.06.2022.

He/She is hereby directed to take initiatives for wide publicity amongst the teachers.

Furthermore he/she has to initiate to constitute District Level Selection Committee in consultation with District Magistrate (except Kolkata) in the following manner:

1. District Education Officer - Chairman
2. one representative from the state - Member
3. One reputed academician nominated by district Collector - Member

District inspector of Schools (SE) shall act as District Education Officer and Chairman of District Level Selection Committee. All the District inspector of Schools (PE) shall act as representative of the State for respective Districts. In cases where the same person is functioning as DI/S(SE) &(PE), in that event the DI/S (Academic) or any ADI/S of the District shall act as state representative.

For Kolkata District, there being no District Magistrate, the Joint Director of School Education will act as Chairman of the Committee and DI/S(SE) &(PE) will act as other two members

Regarding the consideration of eligibility for teachers, guidelines for selection of teachers, procedure for application and selection, formation of District Level Committee and Evaluation Matrix for NAT, guidelines as enclosed, are to be followed.

Encl: As stated

Yours faithfully,




Commissioner of School Education
West Bengal

Memo No.: 1761 /S

Copy forwarded to the HOI (All) under the jurisdiction of the District Inspector of Schools (SE), Bankura for information and taking necessary action for wide publicity amongst the teachers.

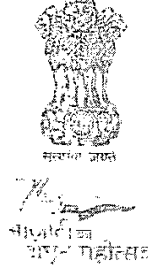
Date: - 16.06.2022

 16.06.2022
District Inspector of schools (SE), Bankura

Receipt No : 2422197/2022/D&P SEC(DSE)

GOVERNMENT OF INDIA
MINISTRY OF EDUCATION
DEPARTMENT OF SCHOOL EDUCATION & LITERACY
SHASTRI BHAVAN
NEW DELHI-110 115

R.C. MEENA
Joint Secretary (EE.I)
Tel:- 011-23389247



भारत सरकार
शिक्षा मंत्रालय
स्कूल शिक्षा और साक्षरता विभाग
शास्त्री भवन
नई दिल्ली - 110 115

No. F. 1-16/2022-NAT

Dated:-27th May, 2022

Respected Sir / Ma'am,

You may be aware that the purpose of National Awards to Teachers is to celebrate the unique contribution of some of the finest teachers in the country and to honor those teachers who through their commitment and industry have not only improved the quality of school education but also enriched the lives of their students and thereby strengthened the Nation.

2. I am glad to inform that the web portal for online self-nomination by teachers, <http://nationalawardstoteachers.education.gov.in> is open from 01.06.2022 and last date for the same is 20.06.2022. Further, you are requested to constitute District/Regional Level Selection Committees as laid down in the NAT Guidelines well in advance so that next levels of online selection process may be carried out smoothly.

3. You are requested to initiate appropriate action and give wide publicity amongst the teachers to ensure maximum participation.

With regards,

Encl: Timelines for 2022

Yours sincerely,

(R.C. MEENA)

To,

Principal Secretaries/Secretaries (Education) of all States/UTs/Heads of Organization

TIMELINES FOR NATIONAL AWARDS TO TEACHERS (NAT) -2022

S.No.	Activity	Timelines
1	Opening of web-portal for inviting online applications and self nomination by teachers	1 st June to 20 th June 2022
2	District Selection Committee nominations to be forwarded to the State Selection Committee through online portal	01 st July 2022 to 15 th July 2022
3	State Selection Committee/ Organization Selection Committee shortlist to be forwarded to Independent National Jury	16 th July 2022 to 30 th July 2022
4	Constitution of Independent Jury at National Level with the approval of Hon'ble Shiksha Mantri (Parallel activity)	20 th July 2022 to 25 th July 2022
5	Intimation to be issued by Ministry of Education to all the shortlisted candidates to make presentations before the National Jury (either in physical mode at NCERT or through online like in 2021 as may be decided) (maximum 154 candidates as per extant guidelines)	2 nd August 2022
6	Selection process by Jury	5 th August to 16 th August 2022
7	Finalization of names by Independent Jury at National Level	16 th August 2022
8	Intimation to selected candidates after final approval of Hon'ble Shiksha Mantri Ji	18 th August 2022
9	Rehearsal and Award function	4 th & 5 th Sept. 2022

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File No. DSE-18024/1/2021-COMM(DSE)-DSE (Computer No. 399894)
Receipt No : 1669635/2021/O/o COMM(DSE)Revised Guidelines 2020**Revised Guidelines for Selection of Teachers for National Awards****Introduction**

The purpose of National Awards to Teachers is to celebrate the unique contribution of some of the finest teachers in the country and to honor those teachers who through their commitment and industry have not only improved the quality of school education but also enriched the lives of their students.

i) Conditions of Eligibility of Teachers for consideration for the Awards:

School teachers and Heads of Schools working in recognized primary/middle/high/higher secondary schools under the following categories:

- a) Schools run by State Govt./UTs Administration, schools run by local bodies, schools aided by State Govt. and UT Administration.
 - b) Central Govt. Schools i.e. Kendriya Vidyalayas (KVs), Jawahar Navodaya Vidyalayas (JNVs), Sainik Schools run by Ministry of Defence (MoD), Schools run by Atomic Energy Education Society (AEES) and Ekavya Model Residential Schools (EMRS) run by Ministry of Tribal Affairs.
 - c) Schools affiliated to Central Board of Secondary Education (CBSE) (other than those at (a) and (b) above)
 - d) Schools affiliated to Council for Indian Schools Certificate Examination (CISCE) (Other than those at (a), (b) and (c) above)
- i) Normally retired teachers are not eligible for the award but those teachers who have served a part of the calendar year (at least for four months i.e. upto 30th April in the year to which National Awards relate) may be considered if they fulfill all other conditions.
 - ii) Educational Administrators, Inspectors of Education, and the staff of training Institutes are not eligible for these awards.
 - iii) Teacher/Headmaster should not have indulged in tuitions.
 - iv) Only regular Teachers and Heads of Schools will be eligible.
 - v) Contractual Teachers and Shiksha Mitras will not be eligible.

ii) Considerations to guide the selection of teachers at various levels:

Teachers will be evaluated based on the evaluation matrix given at Annexure-I. Evaluation matrix contains two types of criteria for evaluation:

- a) **Objective criteria:** Under this the teachers will be awarded marks against each of the objective criteria. These criteria are given the weightage of 20 out of 100.
- b) **Criteria based on performance:** Under this, teachers will be awarded marks on criteria based on performance e.g. initiatives to improve learning outcomes, innovative experiments undertaken, organization of extra and co-curricular activities, use of Teaching Learning Material, social mobility, ensuring experiential learning, unique ways to ensure physical education to students etc. These criteria are given the weightage of 80 out of 100.

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Revised Guidelines 2020**iii) Procedure for application and selection:**

- i) All the applications would be received through an online web portal.
- ii) MHRD would ensure coordination with States/UTs regarding timely entry into the portal and resolution of technical and operational issues during data entry into portal through the portal development agency.
- iii) MHRD will bear the entire expenditure for development and maintenance of the portal.
- iv) In case of State/UTs, teachers and heads of schools themselves shall apply directly by filling the application form online through the web portal before the prescribed cut-off date.
- v) Every applicant shall submit a portfolio, online along with the Entry Form. The portfolio shall include relevant supporting material such as documents, tools, reports of activities, field visits, photographs, audios or videos etc.
- vi) Undertaking by the applicant: Each applicant shall give an undertaking that all the information/data submitted is true to the best of his/her knowledge and if anything is found at any later date to be untrue then he/she will be liable to disciplinary action.

District Selection Committee:

- vii) First level scrutiny will be done by **District Selection Committee (DSC)** headed by the District Education Officer. Members of DSC would be as under:
 - a) District Education Officer: **Chairperson**
 - b) Representative of State/UT Govt.: **Member**
 - c) One Reputed academician nominated by District Collector: **Member**
- viii) The major functions to be performed by DSC are as under:
 - a) Physical verification of the facts/ information provided by the applicant by forming verification teams.
 - b) Evaluation/ marking of the applicants as per the format at **Annexure-I**.
 - c) Certificate by DSC: The DSC shall certify that marks have been awarded after due verification of the facts.
 - d) After the detailed evaluation of the applications, DSC will shortlist **3 names** and forward these to **State Selection Committee** through online portal along with vigilance clearance certificate of each of the 3 applicants.
 - e) In addition to the applications received, the DSC in exceptional circumstances, may suo-moto consider name of maximum one person among the outstanding teachers including special educators and differently abled teachers/heads of schools. The evaluation will be done as per the format at **Annexure-I**.
 - f) DSC may take into account performance of teachers in various streams of studies viz. science, arts, music, physical education etc.

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Revised Guidelines 2020**The State Selection Committee (SSC)**

- ix) The State Selection Committee (SSC) will be headed by Principal Secretary/ Secretary of State Education Department. Members of SSC will be as under:
- a) Principal Secretary/ Secretary of State Education Department: **Chairperson**
 - b) Nominee of Union Govt.: **Member**
 - c) Director/Commissioner of Education: **Member Secretary**
 - d) Director, SCERT or equivalent if there is no SCERT: **Member**
- x) The major functions to be performed by SSC are as under:
- a) Re-verification of the facts/ information/marks of the nominations received from all the DSCs.
 - b) Evaluate all the nominations and prepare shortlist of the best candidates, subject to the maximum number allotted to the States/UTs as per Annexure-II and forward the same to Independent Jury at National level through online portal.

Organization Selection Committee (OSC) (For other organizations)

- xi) The composition of OSC is as under:
- a) Chairperson/ Director/ Commissioner/ Head of the Organization: **Chairperson**
 - b) One officer from the Organization nominated by the Chairperson
 - c) Nominee of Union Govt.: **Member**
 - d) One reputed academician deputed by the Chairperson: **Member**
- xii) The major functions to be performed by OSC are as under:
- a) The Organizations may follow their internal processes for receiving nominations.
 - b) Evaluate all the nominations and prepare shortlist of the best candidates, subject to the maximum number allotted to the Organizations as per Annexure-II and forward the same to Independent Jury at National level through online portal.

Independent Jury at National level

- xiii) Independent Jury at National level headed by retired Secretary, Department of School Education & Literacy, MHRD would review the list of candidates as forwarded by all the SSCs and OSCs and carry out **fresh assessment**.
- a. Each nominee is required to make a presentation before the Jury.
 - b. The jury shall select names from the list subject to the maximum of 45 (+2 Special Category for differently abled teachers etc.).
 - c. TA/DA for nominees shall be paid by MHRD.
 - d. Secretarial assistance to the Jury will be provided by NCERT.

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Revised Guidelines 2020

- xiv) All other awards have been subsumed under the National Awards to Teachers.
- xv) The annual timelines for online self-nomination, shortlisting and final selection may be decided by Secretary (Department of School Education & Literacy), MHRD

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Revised Guidelines 2020**Evaluation Matrix for National Award to Teachers****Annexure-I**

Category A: Objective Criteria		
Sl No.	Criteria	Maximum Marks / Ceiling
1	Work done by teacher to encourage community, parents, alumni etc. to contribute to the school in any way e.g. physical infrastructure, computers, mid day meal, funds, books etc.	3
2	Publication (Research papers/Articles in international/national journals{with ISSN}, Books {with ISBN}, etc.) in the last 5 years	3
3	Annual Performance Appraisal Reports or other performance appraisal tools of last 3 years	3
4	Is the teacher attending school regularly without any complaints?	3
5	Whether the teacher is regularly attending the in-service training he/she is deputed to?	2
6	Work done by teacher to Increase enrolment and reduce dropouts.	2
7	Whether the teacher is enrolled for any course under SWAYAM or any other MOOCS platform	2
8	Development of e-contents, textbooks, teacher handbooks for SCERTs, Boards or NCERT	2
Subtotal		20

Category B: Criteria based on performance (Indicative and Illustrative only)		
Sl No.	Criteria	Maximum Marks
1	Innovative experiments (like use of ICT, joyful learning technique) undertaken by teacher for greater impact of his/her teaching on the students. Development and use of appropriate pedagogic approaches in day to day teaching activities including Teaching Learning Material, Low cost teaching aids etc. (Based on number, scale and impact of innovations/experiments)	30
2	Organization of extra and co-curricular activities (Based on number, scale and impact of experiments)	25
3	a) Mobilization of society for school infrastructure and for spreading social awareness among children. b) Promotion of nation building and national integration	25
Subtotal		80
Grand Total		100

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Revised Guidelines 2020**State / UT / Organizations wise maximum number of nominations allowed****Annexure-II**

S.No	States/UTs/Organizations	Max. nominations
1.	Andhra Pradesh	6
2.	Arunachal Pradesh	3
3.	Assam	3
4.	Bihar	3
5.	Chhattisgarh	6
6.	Goa	3
7.	Gujarat	6
8.	Haryana	3
9.	Himachal Pradesh	3
10.	Jharkhand	3
11.	Karnataka	6
12.	Kerala	6
13.	Madhya Pradesh	6
14.	Maharashtra	6
15.	Manipur	3
16.	Meghalaya	3
17.	Mizoram	3
18.	Nagaland	3
19.	Odisha	6
20.	Punjab	6
21.	Rajasthan	6
22.	Sikkim	3
23.	Tamil Nadu	6
24.	Telangana	6
25.	Tripura	3
26.	Uttar Pradesh	6
27.	Uttarakhand	3
28.	West Bengal	6
	Subtotal	126
	Union Territory	
29.	A&N Islands	1
30.	Chandigarh	1
31.	D&N Haveli and Daman & Diu	1
32.	Delhi	2
33.	Jammu and Kashmir	2
34.	Ladakh	1
35.	Lakshadweep	1
36.	Puducherry	1
	Subtotal	10
	Others	
	Atomic Energy Education Society Under Deptt. Of Atomic Energy)	1
37.	CBSE	6
38.	C.I.S.C.E.	2
39.	Kendriya Vidyalaya Sangathan	5
40.	Navodaya Vidyalaya Samiti	2
41.	Sainik Schools Under M/o Defence	1
42.	Eklavya Model Residential Schools under Ministry of Tribal Affairs	1
43.	Subtotal	18
	Grand Total	154

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