

(FORM FOR FIXATION OF PAY FOR HM / AHM AS PER ROPA'19)

Fixation of pay as HM /AHM in the revised pay structure under West Bengal Recognized Non-Government Aided and Sponsored Educational Institutions as per ROPA'2019	
1	Name of the Institute (capital) :
2	Name of the Employee(Capital):
3	Designation of the Employee : AT
4	Status (Substantive/Officiating) : Substantive
5	Existing Basic Pay as per ROPA'19 Rs..... (Level.....Cell..... in the pay matrix as on..... (Date, preceding the date of joining as HM/AHM)
5.a	Add: One increment in the same pay level (if applicable): Rs.....
5.b	Amount arrived at : Rs.....
6	Basic Pay fixed at Rs.....in the pay matrix Level.....Cell..... on.....(date of joining as HM /AHM)
7	Date of next Annual increment:.....

Checked & found in order

Signature of A.I of Schools(SE)
Bankura

Signature of Head of the Institute with
designation

SPACE FOR OFFICE USE ONLY

<p>Pay fixation for joining as HM /AHM is vetted on the basis of existing pay as per ROPA'19.</p> <p>JD/DD/AD ACCOUNTS,School Education Dept. Bankura</p>	<p>Pay Fixed at Rs.....</p> <p>on.....(date of joining as HM /AHM) in the pay matrix ,Level.....</p> <p>Cell.....as per ROPA'19 due to join as HM /AHM.</p> <p>District Inspector of of Schools (SE),</p>
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	Bankura
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