

Government of West Bengal Office of the District Inspector of Schools (SE)

BANKURA

Memo no: 245#3

ate: 16-12.202)

From: The District Inspector of Schools (SE), Bankura.

To : The Head Master/Head Mistress/HOI of -----

Sub: Prayer for enlistment of name in the Live Register of Died – in – harness category on Compassionate ground.

In reference to enlistment of name in the Register of Died-in-harness as maintained by this office, the undersigned has to request to submit the following papers to this office in **DUPLICATE** for taking necessary action:

- 1. Attested copy of the Death Certificate of the deceased.
- 2. Legal heir certificate and a certificate regarding dependent members of the family from the District Magistrate (RM Section).
- 3. Relevant document showing the age and qualification of the Applicant.
- 5. Income certificate stating sources of income (Rent, Revenue, Land etc. other than pension) of the family members to be obtained from the concerned Block Development Officer.
- 6. Attested copy of Approval of Appointment of the deceased employee.
- 7. No objection certificate from the Legal heir/heirs of the deceased employee in form of Affidavit before First class Magistrate regarding Legal Heirs.
- 8. An application form is to be filled up properly and duly forwarded by the Head of the Institution.
- 9. Managing committees' Resolution.
- 10. Copy of the Pension Payment Order issued by the DPPG.

He/She is requested to submit all the papers mentioned above in original and duplicate copy to the office of the undersigned during forwarding of any Prayer for enlistment of name in the Live Register of Died – in – harness category on Compassionate ground.

District Inspector of Schools, Secondary Education, Bankura.

District Inspector of Schools (Secondary Edn.), Bankura