

**Govt. of West Bengal**  
Office of the District Inspector of  
Schools (Secondary Education),  
Bankura



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Memo No... 878 /S

Dated: 18/03/2021

From : The District Inspector of Schools (S.E), Bankura.

To : The HOI OF JR./HIGH/HS/MADRASAH INSTITUTIONS UNDER THIS DISTRICT.

**Sub:- Submission of Arrear Salary bill for the month of March'2021.**

In reference to the above noted subject, this is to inform that a few no of Teaching staff under this district are not getting salary for the month of March'2021 due to non submission of papers in due time and non availability of Approval in due time . HOI of these schools are requested to submit required papers and collect Approval from this office within 22/03/2021 and submit hard copy of Arrear Salary for the month of March 2021 along with relevant documents (Hard Copy) mentioned below of these staff on 23/03/2021 to Jugal Kishore Bera, A.I of Schools (SE), Bankura. No bill will be accepted except 23/03/2021. It is needless to say that most of the staff of this office are engaged in Election duty on 27/03/2021 for this reason this office will submit the bill at Treasury end on 24/03/2021.

The HOIs are also requested to send request mail with required documents to accept the teacher in iosms portal mentioning SUB-DIVISION NAME IN THE SUBJECT OF THE MAIL at [osmsbankura@gmail.com](mailto:osmsbankura@gmail.com) within 22.03.2021.

  
18/3/21

District Inspector of Schools (S.E)  
Bankura

Required papers for Arrear salary for this month:-

- 1) Forwarding letter of HOI.
- 2) Photo copy of Approval.
- 3) Photo copy of L.P.C
- 4) Filled in Triplicate Arrear Bill with filled in Annexure -I.