

(FIXATION FOR PROMOTION TO THE POST OF HEADMASTER/HEADMASTER AS PER ROPA'19)

Annexure - III

(See para 7 (1))

Form for fixation of initial pay in the revised pay structure under memorandum of West Bengal Recognized Non-Government Aided and Sponsored Educational Institutions Revision of Pay and Allowances,2019.	
1	Name of the Institute/Office :
2	Name of the employee :
3	Designation of the employee :
4	Status (Substantive/Officiating) : Substantive
5	Basic Pay as per ROPA'19 in the existing pay structure as on..... (Date, preciding the date of joining as HM)
6(a)	Pay in substantive post : Rs. _____ (Level _____ Cell _____)
(b)	Add: One increment in the same pay level : Rs. _____
©	Amount arrived at : Rs _____
7	Basic Pay fixed at Rs..... as on.....
8	Applicable Level.....
9	Applicable Cell.....
10	Date of next Annual increment:

Signature of A.I of
Schools(SE), Bankura

Signature of Head of the Institute with designation

(Space for JD/DD/AD, Accounts, Bankura)	(Space for D.I/S(SE), Bankura)
--	--------------------------------