



**Government of West Bengal**  
**Office of the District Inspector of Schools (S.E.), Bankura**  
**Shiksha Bhavan, School Danga, Bankura, 722101**  
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Memo No. 1132/S

Date: 23/09/2020

From : The District Inspector of Schools (S.E.), Bankura.

To : To: All the HOI of Jr. High/High/HS Schools / Madrasah under the control of this Office.

Sub : **Collection of data for Pensioners/Family Pensioners who are unable to submit Revised Pension till date.**

The undersigned has learnt from Pension Cell of this office that there are some Pensioners/ Family Pensioners who are facing some problem and are unable to submit revised pension till date. In order to redress their problem an effort has been made from this office to collect data and transmit the same to the DPPG/Directorate at the earliest.


All are requested to review the revised pension status of their respective retired employees and submit data in the enclosed format if they are in trouble while submitting pension application.

In this connection all HOI are requested to fill up the enclosed format and submit hard copy to this office as per following mentioned date.

The following points to be noted:

1. Format to be submitted within 13<sup>th</sup> October, 2020 on Monday/Tuesday only to the Pension Cell of this office.
2. Format submitted through email/ Whats App not be entertained.
3. Copy of P.P.O. & Death certificate where applicable has to be submitted with the format.
4. A forwarding letter of the HOI has to be enclosed with the format.

Co-operation of all is highly solicited.

  
District Inspector of Schools (SE)  
Bankura

23-9-20

**Format for Pensioners/ Family Pensioners**

**(FILL IN BLOCK LETTER)**

Name of the School/Madrasah:

Sub-Division : ( Bankura Sadar / Bishnupur / Khatra)

Block:

HOI contact No. :

Email ID of the school/ Madrasah:

Name of the HOI :

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1. Name of the Pensioner/ Family Pensioner :
2. Date of retirement/ death :
3. Last pay Unrevised ( ROPA 2009) :
4. Date of Option under ROPA 2019 :
5. Revised pay as on the date of option :
6. Revised pay as on date of Superannuation/  
Death with Level & Cell. :
7. P.P.O. No. :
8. Employee ID(as per i-OSMS) :
9. Mobile No. of Pensioner/Family Pensioner :
10. Brief description of problem  
regarding Revised Pension application  
of the Pensioner/Family Pensioner \* :

Signature of the HOI with seal

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- For example: OTP not received till date/Revised Pension has been submitted as Fresh/ OTP received but problem in the processing pension application etc.