



**Government of West Bengal**  
**Office of the District Inspector of Schools**  
**(Secondary Education); Bankura**  
Phone No. 03242-253305; e-mail: disebankura@gmail.com

Memo No: 779 /S

Date: -20/03/2020

From: The District Inspector of Schools(SE), Bankura

To: All the HOI of Jr. High/ High/HS/Madrasah under the control of this office.

As you are aware that HCM has announced distribution of rice & Potato @ 2kg each per student per month under MDM programme during the closure of schools due to COVID-19. With the approval of competent authority, it has been decided that:

1) Rice & Potato @ 2 kg each will be distributed from the schools from Monday onwards as follows:

a) Forenoon on 23/03/2020( Monday) in the Upper primary Level will cover the guardians of class 5 from 11am till 1pm. It is suggested to make suitable number of distribution points to avoid gathering of guardians at a time.

b) Similar arrangements will be made for the guardians of class 6 from 2pm till 4pm in the afternoon of 23/03/2020( Monday).

c) Similar arrangements will be made for the students of class 7 and class 8 respectively on 24th March (Tuesday) in the forenoon and afternoon respectively.

d) Schools (Jr.High/High/HS/ Madrasah) also plan accordingly so that rice and Potato at above scale may be distributed to the guardians of the students without crowding the place as stated above.

**No student should come to school.**

Schools should ensure adequate safety measures like hand sanitizer, soap etc at the place of distribution.

**Guardians with symptoms of COVID-19 or with history of foreign travel in recent time need not come.**

2) Potato @ Rs 18 per kg as communicated by Deptt of WCD & SW vide no 686/ICDM - Dte dt 17.03.2020 may be purchased by the respective school authority from the local market, if not readily available in the schools and separate packets be made before hand so that distribution takes place smoothly on Monday & Tuesday as stated above.

4) Student wise separate Packets for rice & Potato to be made by 22/03/2020(Sunday) so that distribution may take place smoothly on 23/03/2020 & 24/03/2020 respectively to avoid gathering at a time.

3) Fund available under appropriate head of MDM at schools may be utilised for purchase of Potato from the local market. However the rate for Potato should be as stated above.

4) Advance planning of preparing register for the distribution programme, record keeping of receipt, accounting be made at respective schools as per rules/ regulation by tomorrow i,e 21/03/2020.

5) HM/Teacher in charge, the teacher looking after MDM in the school along with any other teaching/non-teaching staff of the school as may be needed by the Head of the Institute will remain present and monitor /supervise/ implement the task.

**This may be given top priority.**

District Inspector of Schools(SE)  
Bankura

P.T.O.

Memo No: 779/1(55) /S

Date:-20/03/2020

Copy forwarded for information and taking necessary action to

- 1) The Hon'ble District Magistrate, Bankura.
- 2) The Superintendent of Police, Bankura.
- 3-5) The Sub-Divisional Officer, Bankura Sadar/ Bishnupur/ Khatra Sub-Division, Bankura
- 6) The O/C Mid-Day Meal, Bankura
- 7) The DEO, Samagra Siksha Mission, Bankura
- 8-10) The Assistant Inspector of Schools(SE), Bankura Sadar/ Bishnupur/ Khatra Sub-Division with a request to inform the HOI & monitor the said programme.
- 11-55) All the Sub-Inspector of Schools(Circle Level) under this district with a request to inform the HOI under his jurisdiction & monitor the said programme.

  
District Inspector of Schools(SE)  
Bankura