

Government of West Bengal
Office of the District Inspector of Schools
(Secondary Education), Bankura

Memo No. 88/S

Dated :-08.01.2020

From: The District Inspector of Schools (SE), Bankura.

To.: Head of the Institution of all HS/High/Jr High School /All types of Madrasahs under Bankura District.

Sub : Implementation of ROPA 2019

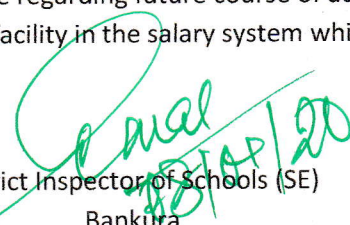
Ref : Memorandum No. -437-SE(P&B)/SL/5S -408/1 dated : 13.12.2019 and Memorandum No.-2619-MD/O/IE-07/09(Pt.-1) dated 30.12.2019(For Madrasah)

It is already in his/her Knowledge that ROPA rules 2019 for Teaching and Non-teaching staff for Govt. sponsored and aided schools and all types of Madrasahs has been published under memos referred to the above. This is to draw his/her attention in this regard that the School Education department is going to arrange for online option facilities through i-OSMS portal in respect of all the existing teaching and non-teaching employees. Log in facility will be available within ten days at the HOI level. All the existing employees have to submit their option to the HOI and he/she has been entrusted to forward those Option forms (Annexure II) along with system generated Fixation format (Annexure III) to this office. It is needless to say that the whole process is related with huge and time bound task which have to be discharged smoothly in the interest of the employees.

In this context he/she is hereby suggested to start some preparatory work as stated below: -

1. Inform all the employees under his/her control to this effect that they have to exercise option before last date as stated in the above noted government order. A Web file for Assistance is also available in the HOI log in.
2. Download DCF from his/her HOI log in and fill up for each employees including himself/herself.
3. Keep service book updated for all employees up to 31.12.2019 as per ROPA 2009.
4. Keep visiting the website of the DIS SE Bankura(www.disebankura.in) daily for further notification in this regard.

This office will inform all the HOI giving notice through official website regarding future course of actions in this regard. All are requested to wait for the availability of Log in facility in the salary system which has been temporarily withdrawn due to system updating.


District Inspector of Schools (SE)
Bankura
08/01/2020