From: The District Inspector of Schools (S.E.), Bankura
To: All the HOI of Jr. High Madrasah/High Madrasah/Senior Madrasah under this district.


In terms of the Joint Secretary to the Govt of West Bengal’s Memo No -2141-MD Dt.- 13.9.2018, it is necessary to rectify the Basic Pay of those untrained teachers of High Madrasah (including Junior High) Senior Madrasah having qualification of Fazil/Kamil/MM upto 01.07.2015 on condition that no further relaxation will be allowed thereafter. Such teachers who have already retired or will retire within 30.06.2019 may be allowed increment(s) upto 01.07.2018 because of their overage to undergo such training at the fag end of their career/just prior retirement.

Now , All the HOI are requested to submit the following papers/documents (in a cover file mentioning G.O No, School name, Applicant’s Name, Contact No and Block in the cover file) in respect of rectification of Basic Pay of such untrained teachers within 30.11.2019 positively to the office of the undersigned.

1) Forwarding letter of HOI
2) Application of the concerned Teacher.
3) Photo copy of Approval of the concerned Teacher.
4) M.C Resolution.
5) Date of Completion of B.Ed Training (if applicable) along with supporting documents (Exam. Programme, Mark sheet etc.).
6) Present Pay Structure & Revised Pay Structure w.e.f the date of joining to current month.
7) Photo copy of updated Service Book of the concerned Teacher.
8) Photo copy of IPF’ 98 & 2009 of the concerned Teacher.
9) Photo Copy of the Salary Bill of the current month
10) Dully filled up Annexure – A in triplicate.
(Annexure-A)

1. Name of the Assistant Teacher: ____________________________
2. Name of the School: ____________________________
3. Date of 1st Appointment: ____________________________
4. Date of Retirement: ____________________________
5. Scale of Pay: PB ___ Rs ........... to Rs ........... Grade Pay Rs ........... 
6. Date of Completion of B.Ed Training: ____________________________
7. Date from which Increment has been stopped due to non completion of B.Ed Training: ____________________________
8. Basic Pay drawn at the time of stop increment: ____________________________
   (Pay in the Pay Band: Rs _______ Grade Pay: Rs _______)
9. Revised Basic Pay on 01/07/2019 / on the date of retirement (those who retired within 30.06.2019) _______ (date) _______ (month) _______ (year) in terms of Memo No -2141-MD Dt. 13.9.2018: Rs _______ (Pay in the Pay Band: Rs _______ Grade Pay: Rs _______)

Date: ____________________________
Signature of HOI with Seal

(FOR OFFICE USE ONLY)

Memo No: .................. /S  Date: - ........................................

The Pay of the above Assistant Teacher is rectified w.e.f ________________ at Rs. _______
(Pay in the pay band Rs. ............. + Grade pay Rs. .............) under the pay band scale Rs. ........................., in terms of Memo No -2141-MD Dt. 13.9.2018 the Joint Secretary to the Govt of West Bengal's and his/her pay stands as on ____________________________ at Rs. .........................

District Inspector of Schools(SE)
Bankura
ORDER

As per the existing rules/provision, Assistant Teachers of Schools/Madrasahs are normally allowed four increments during their first five years of service within which they are required to complete the B.Ed Course approved by NCTE. There are many untrained Teachers in recognized High Madrasahs (including Junior high) Senior Madrasahs under this Department having Mumlazul Muhaddithin, Kamil or Fazil qualification who did not get the scope to undergo B.Ed course as there was no such course in any institute in the State providing any training subjects of MM, Kamil and Fazil until it was introduced in the year 2013-14. Some of these untrained teachers were granted increment in terms of the order of the School Education Department, Government of West Bengal.

In the recent past, while processing pension papers of some such untrained teachers, clarifications were being sought from different sections regarding the eligibility of drawing of annual increment in their respective scale of pay beyond five years of their service.

Considering all aspects of the matter, the State Government has decided to grant a one-time relaxation for allowing annual increments in favour of untrained Assistant Teachers of High Madrasah (including Junior High)/Senior Madrasah having qualification of Fazil/Kamil/MM up to 01.07.2015 on the condition that no further relaxation will be allowed thereafter. However, such teachers who have already retired or will retire within 30.06.2019 may be allowed increment(s) up to 01.07.2018 because of their overage to undergo such training at the flag end of their career/just prior retirement.

This has the approval of the Finance Department vide their U.O. No. Group P1/2018-2019/0229 dated 05.09.2018.

Joint Secretary to the Govt. of West Bengal

Copy forwarded for information and necessary action to:-

1. The Principal Accountant General (West Bengal), Treasury Building, Kolkata-700 001.
2. The Director of Madrasah Education, West Bengal.
3. The Secretary, West Bengal Board of Madrasah Education.
4. Guard File.

Joint Secretary to the Govt. of West Bengal