



Government of West Bengal
Office of the District Inspector of Schools (S.E.)
Bankura

Memo No. :- 2233/15

Date: 01/8/2019

From: - The District Inspector of Schools (SE), Bankura

To: - The Head of the Institution of Jr. high/High/H.S. Schools of this district.

Sub:- Certification of total Students in Banglar Shiksha Portal

In reference to the above noted subject, all the HOI are hereby informed that online certification of total students in the e-Portal of Banglar Shiksha is mandatory in connection with completion of the work of data upload in Banglar Shiksha portal.

Hence, all the HOI are requested to certify within 03.08.2019 in the specified certification column in Banglar Shiksha Portal positively.

Procedure of certification is enclosed herewith.

This is top most urgent.

Encl: Procedure of certification.


District Inspector of Schools (S.E)
Bankura

Memo No. :- 2233/1002/15

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Copy forwarded for information to all Sub Inspector of Schools under this district with a request to monitor & ensure the process of completion of Certification of total students in Banglar shiksha Portal in due time.


District Inspector of Schools (S.E)
Bankura

Q3 : HOW TO GIVE CERTIFICATE OF COMPLETION OF PROFILE UPLOADING ? (HOI LOGIN)

All HOIs to give certificate of completion of profile uploading on current date.

Under 2019 Student Mgmt > Enrolment Certification

The profiles as uploaded by HOI will be fetched here, Select YES for the classes profiles completed, click the Check Box at the bottom (Certification) and Click Submit

CLASS	PREVIOUS CERTIFIED STUDENTS			TOTAL STUDENTS			Student Entry Completed
	MALE	FEMALE	TRANSGENDER	MALE	FEMALE	TRANSGENDER	
CLASS V				96	76	0	YES
CLASS VI				86	81	0	YES
CLASS VII				24	25	0	YES
CLASS VIII				68	67	0	YES
CLASS IX				102	104	0	YES
CLASS X				74	91	0	YES
CLASS XI				65	85	0	NO
CLASS XII				83	77	0	NO

☒ Certified that, the total student profile uploaded as on 18-07-2019 is at per with Attendance & others relevant registers of the school and no student remains pending for uploading.

Submit

Note : if any student gets admitted after such certification, the HOI to upload profile and resubmit the certificate.

Q4 : HOW TO RESET PASSWORD OF SCHOOL ? (SI LOGIN)

By clicking Reset Password for a particular School as reported by HOI to the concerned Si, SI to click Reset Password for that school carefully, the new password will be school@2019

After reset/create password, default password of the school is school@2019

Sl. No	School Name	Dise code	Login ID	Action
1	ADHATA DAKSHINALLY F P SCHOOL	19110100901	1911010090132	Reset Password
2	ADHATA F P SCHOOL	19110100703	1911010070332	Reset Password
3	ADHATA GIRLS HIGH SCHOOL	19110100902	1911010090232	Reset Password
4	ADHATA HIGH SCHOOL(H.S)	19110100704	1911010070432	Reset Password
5	AMDANGA F P SCHOOL	19110101801	1911010180132	Reset Password
6	AMDANGA HIGH SCHOOL (H.S.)	19110109903	1911010990332	Reset Password
7	ANOKHA KUNDAPARA F P SCHOOL	19110108701	1911010870132	Reset Password

Q5 : HOW TO DELETE A STUDENT ? (SI LOGIN)

A student can be deleted by HOI, after bulk uploading but not finalized

But SI can delete a student if wrongly finalized by HOI, to do this HOI to give system generated student ID to SI

Delete Finalized Student

Search Student

Student Code*

06604718000357

Note - Enter student code with control (EI - studentCode1,StudentCode2)

Delete Student

Sl. No	School Name	Student Code	Name	DOB	Guardian Name	Class/Section/Reg No
1	ADHATA HIGH SCHOOL(H.S)	06604718000357	SAHAT SUTADHAR	08-10-2008	TAPAN SUTADHAR	CLASS V / A / 75