



Government of West Bengal  
Office of the District Inspector of Schools (S.E.)  
Bankura

Memo No. 1362/s.

Date:-18.04.2019

From : The District Inspector of Schools (S.E.), Bankura.

To : All Headmaster/ Headmistress/ Teachers-in-Charge of Jr. High/Secondary/HS Schools/ Madrasah under Bankura district

Sub : Uploading the Income Tax statement for the F.Y. 2018-19

Ref: This office Memo no. 1)71/s/S dt. 9.1.2019 & 2) 185/s Dt-18.1.2019

In continuation of the previous memo bearing no. 1)71/s/S dt. 9.1.2019 & 2) 185/s Dt-18.1.2019 issued from this office, this is to inform him/her that the upgraded online system has been introduced for generation of Form 16 since 2018.

All the HOI are requested to upload the income Tax statement for the Financial Year 2018 -19 of all teaching and non-teaching staff of his/her school within 30.04.2019 by logging in (who had registered his/her school in 2018) his/her school in our official website bearing web address - [www.disebankura.in](http://www.disebankura.in)

HOI who have not yet registered in our website are requested to register at first to get their log in credentials and proceed with this system.

Help file in this regard is attached herewith for guidance.

Date and process of downloading the Form 16 will be intimated in due time through the official website. Do check our website on regular basis for update if any.

*[Handwritten Signature]*  
18.04.19

District Inspector of Schools (S.E)  
Bankura

Memo No. 1362/1(2)/s.

Date: 18.04.2019

Copy forwarded for information to:-

1. The Assistant Inspector of Schools (SE) Bankura Sadar/ Bishnupur /Khatra Sub Div. with request to take the necessary steps for wide circulation of this memo.
2. All Sub-Inspector of schools (Circle) under this district with request to take the necessary steps for wide circulation of this memo.

*[Handwritten Signature]*  
18.04.19

District Inspector of Schools (S.E)  
Bankura